

CHARLOTTE HARBOR WATER ASSOCIATION
Board of Directors Meeting
January 19, 2023 2:00 p.m.
Minutes

Meeting was Called to order at 2:00 pm.

Stephen Vieira, President, conducted a roll call.

Directors in attendance and constituting a quorum:

Stephen Vieira, President
Richard Guimond, Vice President, via conference call
Harold (Ned) Rose, Secretary
Leroy (Lee) Phillips, Treasurer
Stephen Schwarz, Director

Staff in attendance:

Scott Baker, Superintendent
Lisa Kolar, Accountant

Others in attendance:

Joann Sorlucco, CHWA member
Ruth Buchanan, CHWA member
Christian Colarusso, Tetra Tech

Joann Sorlucco, CHWA member attended the meeting to request that the reconnect fee she was assessed be reimbursed. She explained her case and the Board will discuss and make a decision at the Executive Session to be held after the end of the regular meeting.

Ruth Buchanan, CHWA member attended the meeting expressing her interest in applying for one of the two Board seats whose terms are ending January 26, 2023.

APPROVAL OF MINUTES

1. Approval of minutes for the December 15, 2022 Regular Meeting:

Motion to Approve the minutes for the December 15, 2022 Regular Meeting **made by** Richard Guimond, seconded by Ned Rose. Vote 5 – 0. Motion passed.

OLD BUSINESS

1. Engineering Update – Christian Colarusso, Tetra Tech

- a. R/O Water Treatment Plant and Deep Injection Well project**– a cost overrun request has been submitted to the USDA to increase the obligation of funding due to the bids amounts received. It is currently being reviewed at the National level and should get an answer within 30 days.
- b. Distribution System Improvements project** – all pipe is in the ground for Section 3, all connections to the new lines are done. Restoration, abandonment of the old lines and punch list items should be completed in the next thirty days. Project is ahead of schedule and under budget. The North Loop addition to use remaining funds that is currently under review by the USDA was not included in the original environmental report and will probably not be approved. If the North Loop addition is not granted other lines that were included in the original environmental report will be replaced to use the remaining fund.
- c. Elevated Storage Tank Replacement and Booster Station project** – waiting for the USDA approval to bid out the project possibly in February. The communication tower special exception as well as the R/O Water Treatment Plant communication tower special exception will be submitted to Charlotte County Board of zoning at the same time.

- d. **Well Rehab project** – the project is 80% complete. There have been substantial increases in water production in Wells 8, 7 and 5 enough to possibly hold off having to drill additional wells in the future.
 - e. **West Side Distribution System Improvements** – it is estimated that an application to the USDA for funding will be submitted in late 2023.
2. **Hurricane Ian – Insurance and FEMA update** – Staff and Tetra Tech met with the FEMA coordinator to review the list of damages and get them categorized. Insurance has not decided whether or not they are going to cover generator replacements. The Florida Department of Emergency is currently providing generators but staff has been told that on February 15, 2023 CHWA will be responsible for the rental of the generators. The USDA has an emergency grant (ECWAG) for up to one million dollars that an application will be submitted to cover the cost of replacing the concentrate reject tank and a generator.

NEW BUSINESS

- 1. **Review Powerpoint Presentation for the Annual Meeting**
The Board reviewed the presentation and recommended a few changes.
- 2. **Discuss 2023 Meeting dates**
The Board discussed moving the regular meeting dates to the second Wednesday of every month.

FUTURE BUSINESS

- 1. **Upcoming meetings:**
 - a. **January 26, 2023 – 5:00 pm – Annual Meeting**
 - b. **February 8, 2023 – 2:00 pm – Regular Meeting**
 - c. **March 8, 2023 – 2:00 pm – Regular Meeting**

REPORTS

- 1. **Manager’s report**
None
- 2. **Preliminary 2022 Year End Financial**
The Board reviewed the Financials and had questions regarding Hurricane Ian expenses and insurance proceeds.

MEMBER INPUT

None

MOTION TO ADJOURN Motion to Adjourn at 3:08 pm made by Lee Phillips, seconded by Ned Rose. Vote 5 – 0.

Minutes approved without with amendments on February 8, 2023.

Motion by: Ned Rose 2nd by: Richard Guizard Vote: 3-0

President’s Signature 